

Oasis Concepts, Inc. Acceptable File Types and Delivery Mediums

Graphics files:

Images (Photos)

- .psd (Photoshop document)
- .tif
- .gif
- .jpg
- .eps (Photoshop)
- .bmp (High resolution preferred)
- .ai (Adobe Illustrator)

Word processing files:

PC formats (preferred), Mac formats acceptable

All major word processor documents: Word (preferred), Word Perfect, Word Pro

Plain text (.txt)

Rich text format (.rtf)

Spreadsheet files:

PC formats (preferred), Mac formats acceptable

Major spreadsheet programs: Excel (preferred), Lotus 1-2-3, Quattro Pro

Tab-delimited (.txt)

Text, comma-delimited (.csv)

Database files:

Tab delimited text files (.txt.)

SQL 6.5/7.0 backup file (.DAT)

Access 97/2000 (.mdb)

Excel 97/2000 (.xls)

Acceptable media types for delivering information:

CD-ROM

Zipped file (.zip) that can be ftp'd

Zip disk (pc-only formatted for database files, pc or Mac formatted for all others)

Do not send files larger than 2 MB through e-mail attachment

ftp site (preferred for large db files < 500 MB)

1.44MB floppy disk for smaller text files, Excel files, and Access .mdb files

In general, image files should be delivered on a CD-ROM or Zip disk. Text files and spreadsheets may be sent via e-mail, or delivered on a floppy or Zip disk. Database files should be on a Zip disk or accessible through an FTP site.